



Avon Community Farmers' Market Vendor Application and Agreement 2023

Name _____ Phone _____

Business Name _____

Street/No _____ City/Community _____

Postal Code _____

Email: _____

Website: _____ License Plate # _____

Other Farmers' Market Attending in 2022 _____

I am applying as a (check one):

Seasonal Vendor

Occasional Vendor

Youth Entrepreneur Vendor

Community Table

If occasional, please indicate the Sunday date(s) that you are interested in attending.

Please indicate the vendor category you fall under:

primary secondary. If applicable, Farm Acreage under Cultivation:

Inclusion of BIPOC and LGTBQ2S+ community members is part of our developing mission as a community market. *If you feel comfortable doing so*, please include anything you'd like us to know about your background that has brought you to this point in running your business.

Please describe your products and space requirements (let us know if you require an electrical connection as these are limited to food vendors):

You agree:

1. To pay all fees as set out in the Avon Community Farmers' Market Vendor Handbook.
2. To read the Vendors Handbook and abide by the policies and procedures for the market.
3. That other vendors may sell products similar to yours.
4. To report any changes or additions to your product selection to the Market Manager for approval before bringing them to market.
5. To support the market and its vendors by meeting attendance requirements.
6. To notify the Market Manager of any planned absences.
7. That vendor approval is personal. In the event that the ownership of your business changes, it will be necessary for a new vendor application to be filed. The fact that the business previously had a space does not guarantee that a space will be available or granted when the new application is received by the market.
8. To share any concerns or suggestions with the Market Manager in the spirit of cooperation, and with the intention to improve the quality of the market for you and others.

As a Food vendor, I have read, signed, and attached a copy of the Food Vending Checklist and have included a copy of my Food Safety Handlers certificate with this application (or emailed to acfm.market.manger@gmail.com).

Yes

Not applicable (not a food vendor)

Do you plan to use an electrical appliance (not including lights) at your booth?

No

Yes – please describe _____

Social Media Consent: Please check off each item that we may share in our social media:

I hereby authorize the use of my (check all that apply):

Name Business Name Product List Social Media Links

I understand that I can revoke this authorization to post information by delivering notice in writing to the Avon Community Farmers' Market.

With the exception of the above social media information, Avon Community Farmers' Market will not share vendor contact information with outside parties unless legally required to do so, e.g. food inspector(s) and other legal requests.

I have read the Avon Community Farmers' Market Vendor Handbook, and understand and agree to all applicable policies, procedures and regulations. I will also ensure any representative for our business at the market will be aware of the same.

Signature _____ Date _____

Name & Signature of Guardian (if under18) _____ Date _____



Avon Community Farmers' Market Food Vending Checklist 2022

All Food Vendors are required to submit a copy of their Food Handling Course certificate and Market permit (if applicable)

Before selling any food products at the Avon Community Farmers' Market, a food vendor must complete the following requirements and sign the checklist once complete.

I have read the NS Environmental Health and Food Safety Division Food Safety Guidelines for Public Markets.

Having read the Guidelines for Public Markets, I understand which of my products are Schedule A products and Schedule B products and that I cannot sell products under Schedule C at the Avon Community Farmers' Market.

If Selling any Schedule A Products:

I have spoken with the Food Safety Specialist (FSS) to determine what practices I must adhere to in order to satisfy Food Safety Regulations.

I am adhering to these practices.

I have applied for and received my annual Schedule A Public Market Permit.

I have asked the FSS if I should take the Food Handling course and followed her/his recommendation.

If selling any Schedule B Products:

I have spoken to the Food Safety Specialist (FSS) to determine if there are any specific practices I must adhere to.

I have asked the FSS if I should take the Food Handling course and followed her/his recommendation.

I have applied for and obtained my Schedule B Public Market Permit.

Name (please print): _____

Signature: _____ Date: _____



Vendor FAQs:

Avon Community Farmers' Market is primarily a Farmers' Market, and we always strive to maintain our ratio of primary to secondary producers at 60% primary, 40% secondary.

Location: Victoria Park, 78 Thomas Street, Windsor Nova Scotia. The market will be held outside in the park. Please bring your own table/booth and tent if you have one. Each vendor will have a 10x10 foot allotted space.

When: Sundays 10am – 2pm. Opening day will be announced in late April. We would expect it to be the first Sunday in June 2022, the last outdoor day will be in October 2022 (date tbc). We may consider some indoor dates in November.

Cost: the fee is \$30 per week. \$15 for a youth table. Community Table is free of charge.

Contact information: acfm.market.manager@gmail.com. Outside the part-time market manager, please understand that this is a 100% volunteer committee market. Volunteers are generously giving their time to organize this for the community; positive and constructive feedback are welcome.

We are not bound by any particular set of criteria and reserve the right to accept or refuse anyone as a vendor. **Our basic criteria are as follows:**

- The vendor must be a primary or secondary producer.
- A minimum of 85% of the product sold by food producers must be of the vendor's own production. Up to 15% may be of someone else's production on market days. This must be approved by the Vendor Committee and meet our product guidelines set out in vendor handbook.
- 100% of all products sold by non-food vendors (artisans, crafters, etc.) must be of their own production. If the vendor has a product that they want to sell and is not made by them, they may submit a request to the Market Manager. This would be limited to 15% of their selling space.
- There must be an available space in the appropriate product category.
- Direct reselling of products is not permitted.
- Styrofoam containers for dispensing food products are not permitted.
- Plastic use should be minimized as much as possible.

Vendor Resources: Accepted vendors are expected to familiarize themselves with each document: (all are available on the website: avoncommunityfarmersmarket.ca)

- A copy of this application

- Avon Community Farmers' Market Vendor Handbook
- Food Safety Guidelines for Public Markets (if applicable).
- Covid-19 [Restrictions and Guidance for Business](#)